G. Viewing Student Scores & Attempts

1. **Select Gradeable Assignments/Assessments** within the selected eTextbooks to automatically generate a column in the Blackboard Learn Grade Center.

2. **Navigate to the Full Grade Center**

3. **Locate** the student and column for the assignment and/or assessment assigned. Items may be automatically graded and/or combined with manual grades.

4. **Open the drop-down contextual menu next to the grade to utilize Blackboard native tools.**
5. If providing access to **My Grades** for learners, they will view the synchronized grades as pushed from the Grade Center.

Learners are able to view items, grades and feedback of all available (instructor-enabled) assignments and assessments.

All **VitalSource** assignments/assessments are part of the integrated **Blackboard Grade Center**.

6. There are two ways in which the scores are updated into the **Blackboard Grade Center**:

   - **Automated** grade updates;
   - **Manual** Grade Refresh option.

**Select Manage>Bookshelf by VitalSource Grade Refresh** to access the **VitalSource Grade Refresh** page.
NOTE: The VitalSource Grade Refresh page can also be obtained through the VitalSource Tools page.

7. Click Submit to push the VitalSource Grade Refresh for the assignments/assessments to receive, view and manage the most current submissions.

NOTE: Utilizing the Grade Refresh is an optional feature. VitalSource grades will automatically integrate and sync to the Blackboard Grade Center based on the frequency settings the System Administrator has set for the institution. See your local Blackboard System Administrator for questions regarding the scheduled VitalSource Grade frequency settings.

8. Students accessing Blackboard My Grades will benefit seeing up to the minute grades as provided by the Instructor.