



Teaching and Learning Online Certification Series

Part II: Enhancing Communication

Blackboard Online Blackboard Training

Overview

This facilitated online course prepares you to communicate effectively in online course environments and promote communication among learners within the online environment of Blackboard Learn™ - Course Delivery technology. In this course you will work independently and collaboratively to investigate the opportunities and challenges of online teaching and learning. Activities are completed in three separate Blackboard courses. The main course contains all of the class readings, discussion activities, and assessments. A second development course provides an area to complete assigned course development activities. The final course provides a learning environment to complete a variety of management and grading activities. This course includes mock students, discussions posts, grades, assessments, assignments, and other elements to practice important course management tasks.

The *Teaching and Learning Online* Instructor Certification Series provides an introduction to the pedagogy of online learning and presents best practices for teaching in Web-enhanced and distance education environments. Successful completion of all courses in the Instructor Certification Series results in a "Teaching and Learning Online Certificate" issued by Blackboard Inc. The Series consists of three courses:

- Part I: Building Courses
- Part II: Enhancing Communication
- Part III: Assessing Learners

Course Objectives

- Compare and contrast asynchronous and synchronous modes of communication
- Establish course communication policies and procedures
- Use Discussions to enhance communication among learners
- Create and manage Groups, including Group Assignments.
- Create and participate in a chat session.

Who Should Attend

Instructors, faculty, course designers, administrators, and support staff who will be teaching or supporting blended or fully online courses using:

- Blackboard Learn™ - Course Delivery module (Release 9.x)

Duration and Costs

- Course is 14 days in length
 - Participants should expect to spend approximately 10 - 12 hours to complete the course activities
- 410 USD per person
- Printed or online materials do not need to be purchased for this course

Location

- Fully online/asynchronous

Prerequisites

- Internet 7 or 8 or Firefox 3.5 or 3.6 or Safari 4 or 5
- Email and high speed Internet access
- Basic computer navigation and web browsing skills
- Materials from a traditional or online course to be used in communication activities

Registration Information

Register for Enhancing Communication using our online Training Registration Center at <http://trainingcenter.blackboard.com/trainingcenter/>. Enrollment in each course is limited, so early registration is encouraged. Registrants will receive a welcome email from the facilitator on the morning of the course start date with all necessary course access information. If you have any questions, please contact Blackboard Training at training@blackboard.com. ***Please note that registration for this course closes 2 business days prior to the listed start date.**