



Product Specialist Program for CE and Vista

Part III: Creating and Managing Assignment and Assessments

Online Blackboard Training

Overview

In this facilitated online course you will learn how to create and manage assignment and assessments through hands-on activities, applied exercises, and group projects within the Blackboard Learning System™ - CE Enterprise License learning environment. Activities will take place in two separate Campus Edition courses. The main course contains all of the class readings, discussion activities, and assessments that you will need use to explore teaching online. The second course provides you with a hands-on practice area to complete assigned course development activities.

Successful completion of all three courses in the Product Specialist Program results in a Product Specialist certification. The Product Specialist Program consists of:

- Part I: Designing Your Course
- Part II: Teaching Your Course
- Part III: Creating and Managing Assignments and Assessments

Course Objectives

- Identify and explore options for creating assignments, grading forms, and groups
- Learn how to effectively review, grade, and publish assignment submissions
- Distinguish and incorporate key aspects of creating and managing assignments through quizzes, self-tests, and surveys
- Use the Assessments Manager to grade quizzes, view surveys, and generate assessment reports

Who Should Attend

Instructors, faculty and course designers who will be teaching a blended or fully online course using:

- CE 6.x
- Vista 4.x

Duration and Costs

- Course is 14 days in length
 - Participants should expect to spend approximately 8-12 hours to complete the course activities
- \$390 USD per person
- Printed or online materials do not need to be purchased for this course

Location

- Fully online/asynchronous

Prerequisites

- Experience working with the Blackboard Learning System-CE or Vista
- Computer that meets the minimum technical requirements for using Blackboard Learning System-CE or Vista
- Email and Internet access
- Basic computer navigation skills

Registration Information

Register for Creating and Managing Assignments and Assessments using our online Training Registration Center at <http://trainingcenter.blackboard.com/trainingcenter/>. Enrollment in each course is limited, so early registration is encouraged. Discounted pricing is offered for group purchases of 20 or more. Registrants will receive a welcome email from the facilitator on the morning of the course start date with all necessary course access information. If you have any questions, please contact Blackboard Training at training@blackboard.com. ***Please note that registration for this course closes 2 days prior to the listed start date.**