

# Blackboard Consulting SSN Data Elimination



Safeguarding constituent data and limiting the exposures created by the storage of SSN data is critically important. The impact of an unauthorized access to this data can have several long term consequences for the institution.

In the past it was not unusual for colleges and universities to use a student's, employee's or faculty member's Social Security Number (SSN) as the primary identifier for the records it maintained in its data systems. However, as a result of the concerns over identity theft, colleges and universities have begun using identifiers other than the SSN in their data systems.

Whether on-campus, off-campus or online, Blackboard Consulting can help assist you in safeguarding constituent data and reducing the institution exposure due to storage of this data. The end result will be the elimination of exposure caused by maintaining SSN data in your Blackboard system.

Reviewing each campus' unique needs, Blackboard consultants will execute a SSN data elimination process that removes the data exposure while preserving the integrity to cardholder account information in the Blackboard system.

## Blackboard SSN Data Elimination Services Help Clients:

- Remove SSN data from the Blackboard System.
- Limit exposure due to storage of SSN data in Blackboard.

Blackboard consultants will meet with each campus to assess the current use and storage of the SSN as it relates to the Blackboard system. Based on this assessment, Blackboard will develop a process for the successful removal of SSN data from Blackboard.

## Specific Blackboard Deliverables:

- Replacement of 9 digit number with 10 digit number in test environment.
- Update historical transaction data while maintaining cardholder account association
- Final Confirmation Report.

The final Confirmation Report includes a summary of pre-conversion and post-conversion counts and a log listing of all cardholder accounts that were converted including: CampusID, old reference numbers and new reference numbers.

## Getting Results:

Blackboard has provided many institutions with the guidance to achieve their operational strategies and goals. Ensure your card office's long-term success.

**For more information about Blackboard Consulting Services, please contact us at [transact@blackboard.com](mailto:transact@blackboard.com) or call 800-528-0465 ext. 2.**



## Specific objectives may include:

- Replace 9 digit number with a randomly generated 10 digit number.
- Update historical transaction data while maintaining cardholder account association.
- Verification of data removal.
- Confirmation reporting.
- Execution and confirmation of process in test environment prior to execution in production.

